

NVQ Booking Confirmation

Contact Name:				
Employer Name:				
Billing Address if Different:				
Contact Tel (Landline):				
Contact Fax:				
Contact Email Address:				
NVQ Qualifications:	Appointed Person <input type="checkbox"/>	Crane Supervisor <input type="checkbox"/>	Slinger/ Signaller <input type="checkbox"/>	Crane Operator <input type="checkbox"/>
Induction Date:				
Latest Completion Date:				
Purchase Order:				A Valid Purchase order number must be supplied

Candidates Details

Candidate names and date of birth for each.	
Notes relevant to this booking:	

NVQ Fees and Other Costs

Detailed Items	Number	Cost each (£)	Total (£)
Candidate Assessment Costs – Management/ Supervision (AP/CS)		850	
Candidate Assessment Costs - Plant Operations (SS/Cranes)			
SQA Registration Fees (Whole Qualification) as applicable.		55	
SQA Registration Fees (Individual units) as applicable.			
Day Rate – Assessor as shown in original quote.			
Travel costs as shown in original quote.			
Overnight accommodation costs as shown on original quote.			
		Sub Total (£)	
		Vat (£)	
		Total Cost (£)	

Please complete this booking confirmation form and return via email at james@jbtraining.co.uk, or post the signed form to the address shown above. Please ensure that you include a PO reference number. By signing this form on behalf of the employer (or individual) you are agreeing to the Terms and Conditions of business attached.
(Conditions valid from 07/07/2012).

Signed and Authorized on behalf of employer:		Name of person signing:	
Position in Company:		Date:	