

	MANAGEMENT SYSTEM	MS – CAO- 01
		Rev - 0
	COURSE AIMS and OBJECTIVES	Date 31/12/2016

Name:	APPOINTED PERSON
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COURSE DETAILS

Title: NPORs Appointed Person (N401)

Duration: 4 consecutive days

TARGET DELEGATES

This course is aimed at anyone who is required to plan safe systems of work using lifting equipment. It is recommended that prior to attending this course individuals should have some experience of working with lifting equipment.

COURSE AIM AND CONTENTS

The aim of this course is to provide candidates with underpinning knowledge in order for them to understand the role and responsibility of the Appointed Person. Following successful completion of the course candidates will be able to identify and implement safe systems of work for lifting operations including writing risk assessments and method statements. Topics covered during this course include:

- Legislation: LOLER, PUWER, HASAWA.
- Codes of practice - BS7121.
- Roles and responsibilities of personnel involved with lifting operations.
- Crane appreciation crane types, capabilities and limitations.
- Duty charts.
- Crane terminology.
- Documentation and certification for lifting equipment and lifting accessories.
- Crane stability/ground conditions.
- Safe Load Indicators (SLI) and Safe Working Loads (SWL).
- Types of Lifting accessories and use.
- Slinging techniques,.
- Down rating of accessories, Sling angles.
- Communications.
- Planning a lifting operation.
- Writing a risk assessment, Lifting Plans.

CERTIFICATION:

Successful candidates will be awarded a Trained Operator card endorsed with the category Appointed Person (Lifting Operations). This NPORs card can only be issued if the candidate has an in-date Managerial & Professional Health & Safety test which was taken and passed before undertaking the NPORs Technical Test, if working in the Construction Sector.